



## GUIDE FOR AUTHORS

The **Journal of Telethusa Flamenco Research Centre** (*Rev. Cent. Investig. Flamenco Telethusa*) considers manuscripts related to Performing Arts and Flamenco research for publication. The journal is multidisciplinary and published annually on the first day of June. Anyway, to bring greater dynamism, every time articles are accepted, they are published directly online.

The corresponding author will send these documents, being independent of each other, and a single e-mail to the following address [revista@flamencoinvestigacion.es](mailto:revista@flamencoinvestigacion.es)

1. Title page.
2. Manuscript.
3. Declaración de originalidad de los autores (según modelo). Declaration of originality of the authors (depending on model).
4. Figures (photograf or illustrations).

### 1. TITLE PAGE

It consists of a single page in DOC format with single-spaced and using Arial font, size eleven (11) point. Margins are 2.5 cm all around. The following information must be included:

- a) Article Title.
- b) Name of the authors, specifying who has the degree of Doctor (PhD). The Journal ensures that the article and the name of the author will enjoy complete confidentiality until publication.
- c) Institution or affiliation.
- d) Corresponding author and his/her email.
- e) If the work has been developed in a Centre, its name and address.

### 2. MANUSCRIPT

The document will be submitted in DOC format, it will be single-spaced and using Arial font, size eleven (11) point. Margins will be 2.5 cm all around. The pages must be numbered consecutively on the lower right. The manuscripts could be written in English or Spanish, according to the following guidelines:

1. **FIRST PAGE** should contain:
  - a. Title (in English and Spanish).
  - b. Category of article: Original Research or Review Article.
  - c. Abstract: less than 250 words, in English and Spanish. Information about all the Article structure should be included, but without headings.
  - d. Keywords: from 3 to 6 keywords, in English and Spanish. These keywords should not reproduce words used in the article title.
  - e. If it is possible the start and the end date of the work should be indicated, and the organization that had funded the study.
2. The text is developed from the **SECOND PAGE** according to the following:

- a. Abbreviations and acronyms will appear in brackets for the first time, following his extended explanation.
  - b. Footnotes are not acceptable.
  - c. References should be numbered consecutively in square brackets where they occur in the text and listed numerically.
  - d. The same reference will always receive the same number.
  - e. The reference list will only include works quoted throughout the text and they will be organised in order of appearance with its own number in the text.
  - f. 3,500 word count limit (excluding abstract). Articles with more than 3,500 words will be published after consultation with the Editorial.
  - g. The text must be clear, concise and precise, avoiding repetition of ideas, words or excessive rhetoric.
  - h. Direct quotations from other works must be avoided, or at most, reduced to a minimum (*italics*). Readers can always look up the original source.
  - i. The texts must be sent with no special format (bulleted lists, indents, tabs, footers, hyperlinks, colors, boxes bound, lines, autoformats, ...).
  - j. All headings (including the Title) should be in sentence-case and bold, not in capital letters.
  - k. Inverted commas are not acceptable. In this case, we recommend the use of *italics*, but its use should be kept to a minimum.
3. All the authors should be listed when they are three or fewer. When they are more than three, the reference should be to the first three authors followed by the expression "et al". **References** should be written as scientific style and Name-Year format of the Council of Science Editors ([http://bcs.bedfordstmartins.com/resdoc5e/res5e\\_ch11\\_s1-0003.html](http://bcs.bedfordstmartins.com/resdoc5e/res5e_ch11_s1-0003.html)), i.e:

**Journal references:**

Schneider DA, Lacroix KA, Atkinson GR, et al. 1990. Ventilatory threshold and maximal oxygen uptake during cycling and running in triathletes. *Med Science Sports and Exercise* 22(2): 257-264.

**Books references:**

Astrand PO, Rodahl K. 1992. Fisiología del trabajo físico: Bases fisiológicas del ejercicio. 3ª ed. Buenos Aires: Médica Panamericana.

**Book chapter references:**

Calvo JB, Alonso A, Pasadolos A, Gómez-Pellico L. 1998. Flamenco Dancing. Biomechanical Análisis and Injuries Prevention. En: Macara A, edit. *Continents in Movement. Proceedings of the International Conference. New trends in dance teaching.* Oeiras (Portugal): M.H. Edições. P 279-285.

**Internet references:**

Esper A. 2003. Tiempos de juego y pausa en el voleibol femenino y masculino. *Lecturas: Educación Física y Deportes. Revista digital* 64(9). [www.efdeportes.com/efd64/voleib.htm](http://www.efdeportes.com/efd64/voleib.htm) . Consultada 19 feb 2010

**4. Tables:**

- a. Each table must be numbered and it must have a title above. Legends, abbreviations and explanatory notes must be placed below the table.
- b. Tables must be part of the text according to their appearance
- c. If the table is not original, the source and the references will be specified and the writer must have the permission of the author / publisher.

**5. Figures and illustrations:**

- a. Figures must be numbered with their legend below the picture.
- b. Figures must be part of the text according to their appearance
- c. They must be original. The photographed artist and the photographer should be named in the legend.
- d. The photos or images will appear within the text, and they will be also sent in separate files in JPEG or TIFF. The figure name will be used as the figure number.

**6. Original Research papers** should contain:

- a. Introduction: describing the purpose of the study with a brief review of background.
- b. Materials and methods: The following subheadings are recommended: subjects, method and design, materials, and statistical analyses. If the study has been passed by an Ethics Committee, that information should be provided.
- c. Results: reported in the text or tables. Do not replicate information which is contained in the tables or figures in the text. Decimal numbers shall be placed with points, not commas, for instance, 6.72
- d. Discussion: concise interpretation of results. Figures and tables in numeric order by order of mention in the text.
- e. Conclusion.

- f. Practical implications: this section is not compulsory. We do not recommend the use of scientific language or abbreviations. The purpose is to inform professionals about the real possibilities of implementation of the study.
  - g. Acknowledgments: this section is not compulsory.
  - h. References.
7. **Review articles.** The following sections are recommended: introduction, background, current status of the subject, conclusions and references. The author may extend these sections if he/she considers it is appropriate.
8. **Ethical considerations:**
- a. Spanish, European and International clinical and laboratory animals recommendations must be taken into account in the papers submitted (\*).
  - b. Subjects who are studied in the work must be informed about the entire research process and its potential risks, signing the corresponding informed consent.

### 3. ORIGINALITY CERTIFICATE OF THE AUTHORS

Authors must declare (Model: Originality Certificate of the authors) that manuscripts submitted to the Journal have not been published elsewhere or are not being considered for publication elsewhere. The author will also certify that they are in legal possession of all rights of intellectual property for the article: text, data, images and any content susceptible of intellectual rights. In addition, the corresponding author (on behalf of other authors) will confirm the written assignment of all copyrights for Telethusa Flamenco Research Centre. For this reason, the corresponding author will send the statement signed by him and scanned, or digitally signed to the next e-mail address [revista@flamencoinvestigacion.es](mailto:revista@flamencoinvestigacion.es)

### 4. FIGURES

The photos or images will appear within the text, and they will be also sent in separate files in JPEG or TIFF. The figure name will be used as the figure number.

### 5. SUBMITTING PROCESS

1. The corresponding author will send all the files required by email to the following address [revista@flamencoinvestigacion.es](mailto:revista@flamencoinvestigacion.es). The whole process of information and documentation will take place by email.
2. In a period of 10 days after the reception of the manuscript, the author will receive an email which will report the editorial review and the identification number assigned to the article.
3. The authors have 10 days to correct all the recommendations of the Editorial Board or Peer-reviewers. This period may be extended if requested. The authors may reject some of the corrections if he/she gives the arguments for it.
4. After editorial approval, the process of peer review will begin. The author will be informed about the results before 20 days.
5. After the responsible author has agreed, the article will be published online (in html format) within 10 days.
6. The issue of the Journal will be published (pdf format) annually on 1<sup>st</sup> June.

### 6. EDITORIAL COMMITTEE RESERVES

The Editorial Committee reserves the right to reduce the number of tables and figures proposed by the author if they are considered irrelevant to understand the text. In such a

case, it would be reported to the author so that he/she can express his/her explicit agreement.

## **7. LEGAL CONDITIONS**

Any disputes arising in relation to the standards expressed in this publication should be settled by the courts of the Autonomous Community of Andalusia. It is understood that the opinions expressed in articles are those of the authors, not compromising the scientific and political opinion of the Journal.

## **8. TREATMENT OF PERSONAL INFORMATION**

The Editorial Board of the Journal ensuring the proper treatment of personal data by the authors, as specified in Article 17 of RD 994/1999, which approves the Regulation on Security Measures for automated files containing Data staff and the Law 15/1999 on Protection of Personal Data. The authors' data will be used only for the purposes of this Journal and in no case they will be available for another purpose, person or entity.

## **8. SUBMISSION FEE AND PAGE CHARGES**

There is not submission fee or page charges.

(\*) The RD 944/1978 of 14<sup>th</sup> April and the Order of recommendations on clinical and animal research by the Spanish Ministry of Health (August 3<sup>th</sup>, 1982); agreements worldwide medical meetings in Helsinki 64, Tokyo 65 and Venice 83; directives (EU) on research ethics 75/318, 83/570, 83/571, the RD 233/88 which develops 86/609/UE policy on use of animals for experimental and other scientific purposes in Spain .